



# ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Website : [www.aryainstitutejpr.com](http://www.aryainstitutejpr.com)

• Ph.: 0141- 5148801, 5148802, 5148803

• FAX : 01426-510040

Ref: AIET/ IQAC/2012-2013/

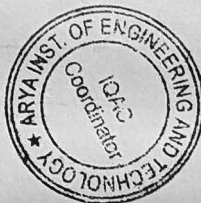
Dated 11-July-2012

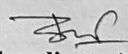
## MEETING NOTICE

This is to inform all the members of **Internal Quality Assurance Committee** that the meeting of the Internal Quality Assurance Committee will be held on **14-July-2012 at 10.30 A.M.** in Board Room, AIET. The agenda of the meeting shall as follows:

1. Framing of Mission, Vision and Core Values of all Departments in consonance with those of the institute.
2. Framing of Research policies for promoting research culture and organization of Conferences/workshops/STTP etc.
3. Planning of NSS activities
4. Review of Code of Conduct and Code of Ethics

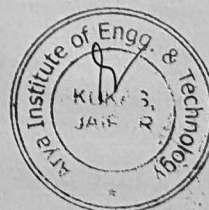
Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussions if any during the meeting

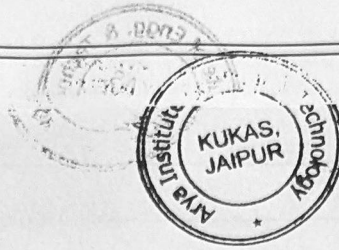


  
(Coordinator)

### Copy to:

1. All members
2. HOD of all Departments





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Ref: AIET/IQAC/2012-2013/M/

Dated 16/07/2012

## MINUTES OF MEETING

A meeting of all the members of IQAC was convened on 14/07/2012 at 10.30 AM in the Board Room of AIET.

### **Following Members were present:**

1. Dr. M. L. Gupta
2. Dr. Arvind Agarwal
3. Mr. Aditya Kukar
4. Dr. Surendra Sharma
5. Mr. Himanshu Rathore
6. Mr. Pramod Shama
7. Mr. Kamlesh Brahm Bhatt
8. Mr. Pawan Sain
9. Dr. Indu Gupta
10. Mr. Jitendra Prajapat
11. Mr. Abhay Purohit
12. Ms. Sapna Jain

### **Following Members were absent:**

1. Mr. Bharat Bhushan Jain
2. Ms. Ms. Priyanka Tufchi

Following points were discussed and decisions were taken:

### **Agenda Point 1: Framing of Mission, Vision and Core Values of all Departments in consonance with those of the institute**

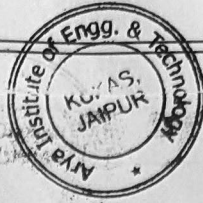
The Chairman of IQAC committee felt that mentoring all faculty members, as well as students, are needed and more experts from outside should be involved in the teaching-learning process. He shared his experiences about the quality aspects and expressed similar quality aspects can be formed in each department and support sections of our Institute.

Registrar expressed that there is no substitute for hard work and it's required to achieve the overall development of the Institute. Concrete steps and paths are needed in all directions for achieving quality excellence. So, the first Mission and Vision of Institute and departments should be framed for setting quality benchmarks.

*Action by: Registrar, all HODs and Examination Incharge*







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## **Agenda Point 2: Framing of Research policies for promoting research culture and organization of Conferences/ workshops/ STTP etc.**

The Chairman of IQAC committee suggested that research culture should inculcate in academics and Industry-Institute interaction is to be strengthened. He opined that academic policies are needed to be revised and related activities promoting research culture is included in the curriculum..

*Action by:* All HODs, TPO and Research Committee

## **Agenda Point 3: Planning of NSS activities**

Based on suggestions from all the Committee members it was decided to initiate NSS activities namely Tree Plantation, Blood Donation Camp, and Road Safety program, etc. in near future

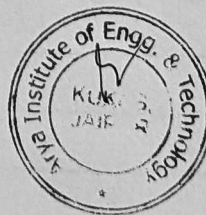
## **Agenda Point 4: Review of Code of Conduct and Code of Ethics**

The committee reviews the code of ethics for students and faculties. The committee also advised to conduct the program related to code of ethics for the awareness.

IQAC coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support. The next IQAC meeting was unanimously proposed in January 2013.

### **Copy to:**

1. All members
2. HOD of all Departments





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## Attendance Sheet (14-July-2012)

S. No.	Name of Members	Designation and Dept	Signature
1	Dr. M. L. Gupta	Principal	<i>M. L. Gupta</i>
2	Dr. Arvind Agarwal	Management Representative	<i>Arvind Agarwal</i>
3	Mr. Aditya Kukkar	Industry Representative	<i>Aditya Kukkar</i>
4	Mr. Kamlesh Brahm Bhatt	Nominee from local Society	<i>Kamlesh Bhatt</i>
5	Dr. Surendra Sharma	Director & IQAC Coordinator	<i>Dr. S. Sharma</i>
6	Mr. Abhay Purohit	Electronics and Communication	<i>Abhay Purohit</i>
7	Mr. Himanshu Rathore	Mechanical Engineering	<i>Himanshu Rathore</i>
8	Mr. Bharat Bhushan Jain	Electrical Engineering	ABSENT
9	Mr. Pramod Shama	Computer Science and Engineering	<i>Pramod Shama</i>
10	Mr. Pawan Sain	Computer Science and Engineering	<i>Pawan Sain</i>
11	Dr. Indu Gupta	Department of First Year	<i>Dr. Indu Gupta</i>
12	Mr. Jitendra Prajapat	Sr. Account Officer	<i>Jitendra Prajapat</i>
13	Ms Sapna Jain	Student	<i>Sapna Jain</i>
14	Ms. Priyanka Tufchi	Alumni	ABSENT







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## Action Taken Report of Internal Quality Assurance Cell Meeting held on 14.07.2012

S. No.	Agenda	Action Taken
1.	Framing of Mission, Vision and Core Values	Reviewed and Confirmed
2.	Framing of Research policies	Reviewed and Confirmed
3.	Planning of NSS activities	Confirmed
4.	Code of Conduct and Code of Ethics	Reviewed

