

ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU - Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Website : www.aryainstitutejpr.com

• Ph.: 0141- 5148801, 5148802, 5148803

• FAX : 01426-510040

Ref: AIET/IQAC/2013-2014/

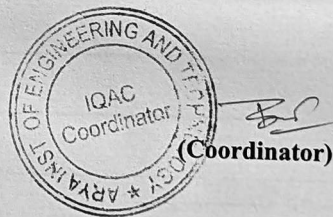
Dated 02-July-2013

MEETING NOTICE

This is to inform all the members of **Internal Quality Assurance Committee** that the meeting of the Internal Quality Assurance Committee will be held on 08-July-2013 at 11 A.M. in Board Room at AIET. The agenda of the meeting shall as follows:

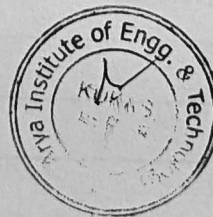
1. To confirm the minutes and action taken of last meeting.
2. To review the quality of academic curriculum, teaching methodology and other co curricular and extracurricular activities commensurate with Vision, Mission and quality policy of the institute
3. Assessment of Attainment of Course Outcomes for even semester 2012-13
4. Status of Research Projects, Funds, Publications, and future Plan.
5. To examine and take remedial measures if any for the feedback received from all stake holders i.e. Students, Alumni, Employers and parents

Members of the committee are requested to attend the meeting as per scheduled time. HODs will also be available for discussions if any during the meeting



Copy to:

1. All members
2. HOD of all Departments





ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU - Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028 • Website : www.aryainstitutejpr.com
• Ph.: 0141- 5148801, 5148802, 5148803 • FAX : 01426-510040

AIET/IQAC/2013-2014/M/

Dated 09.07.13

MINUTES OF MEETING

Meeting of Internal Quality Assurance Committee was held on 08-July-2013 in the Board Room of Arya Institute of Engineering & Technology to chalk out various academic and other activities in the institute for odd academic semester (session 2013-14).

Following Members were present:

1. Dr. M. L. Gupta
2. Dr. Arvind Agarwal
3. Mr. Aditya Kukar
4. Dr. Surendra Sharma
5. Mr. Himanshu Rathore
6. Mr. Pramod Shama
7. Mr. Kamlesh Brahm Bhatt
8. Mr. Pawan Sain
9. Mr. Bharat Bhushan Jain
10. Mr. Jitendra Prajapat
11. Mr. Abhay Purohit
12. Ms. Alka

Following Members were absent:

1. Dr. Indu Gupta
2. Ms. Priyanka Tufchi

IQAC Coordinator welcomed the members.

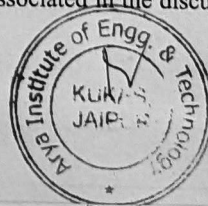
AGENDA ITEMS

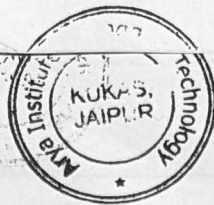
Agenda item 1 – To confirm the minutes and action taken of last meeting.

The minutes and the action taken report of the said Meeting of Internal Quality Assurance Cell were discussed and found to be in order and hence confirmed.

Agenda item 2– To review the quality of academic curriculum, teaching methodology and other co-curricular and extracurricular activities commensurate with Vision, Mission and quality policy of the institute.

The committee reviewed the academic Calendar for odd Semester B. Tech/ M.Tech Courses circulated by RTU on its website. Heads of Department and members of Extracurricular Committee were also associated in the discussions





ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028
• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com
• FAX : 01426-510040

to incorporate their tentative schedules of various activities during the session. After compiling information, the chairman of the committee suggested academic committee to prepare a tentative overall Academic calendar for odd Semester 2013-14 for circulation to departments for their feedback if any. HODs were advised to prepare their subject wise time table and lecture plan accordingly.

Action by: Registrar, all HODs and Examination Incharge

Agenda Item 3 - Assessment of Attainment of Course Outcomes for even Semester 2012-13

The committee reviewed the matrices prepared by the entire department in assessing the attainment of course outcomes prescribed by them on the basis of both direct methods of assessment through midterm and final examinations and also of the indirect method of feedback. The committee was satisfied that the attainment of level 2 was achieved in the college on an average.

Action by: Registrar, all HODs and Examination Incharge

Agenda Item 4 - Status of Research Projects, Funds, Publications, and future Plan

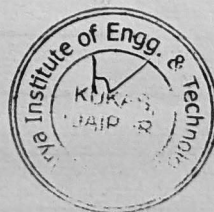
Institute needs to strengthen R&D activities. In the year 2013-14 efforts should be made to seek substantial grants from Govt and Non-Govt agencies for research projects. Faculties should be encouraged for attending conferences/ seminars and FDPs and present their papers.

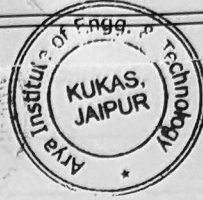
Action by : R & D Coordinator and HODs

Agenda Item 5 - To examine and take remedial measures if any for the feedback received from all stake holders i.e. Students, Alumni, Employers and parents

It was noted that student satisfaction feedback system is available on college website where the students/ employers and parents can provide feedback on the academic curriculum, syllabus and other courses/ activities of the college in a transparent and fearless way. It was observed that all the stake holders were satisfied with the facilities provided in the college. Never the less, college always remains in pursuit of improvements for the larger benefit of the students and in fulfilment of our vision and mission.

Action by: all HODs and Examination Incharge





ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028
• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com
• FAX : 01426-510040

The meeting ended with formal vote of thanks to Chair.



COORDINATOR (IQAC)

Copy to:

1. All members
2. HOD of all Departments





ARYA Institute of Engg. & Technology

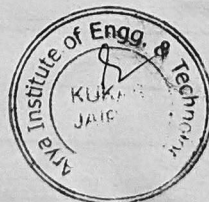
(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

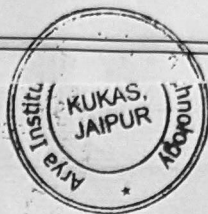
S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028
• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com
• FAX : 01426-510040

Attendance Sheet (08.07.2013)

S. No.	Name of Members	Designation and Dept	Signature
1	Dr. M. L. Gupta	Principal	<i>M Gupta</i>
2	Dr. Arvind Agarwal	Management Representative	<i>Arvind Agarwal</i>
3	Mr. Aditya Kukkar	Industry Representative	<i>Aditya</i>
4	Mr. Kamlesh Brahm Bhatt	Nominee from local Society	<i>Kamlesh Bhatt</i>
5	Dr. Surendra Sharma	Director & IQAC Coordinator	<i>Dr</i>
6	Mr. Abhay Purohit	Electronics and Communication	<i>Abhay</i>
7	Mr. Himanshu Rathore	Mechanical Engineering	<i>Himanshu</i>
8	Mr. Bharat Bhushan Jain	Electrical Engineering	<i>Bharat</i>
9	Mr. Pramod Shama	Computer Science and Engineering	<i>Pramod</i>
10	Mr. Pawan Sain	Computer Science and Engineering	<i>Pawan</i>
11	Dr. Indu Gupta	Department of First Year	ABSENT
12	Mr. Jitendra Prajapat	Sr. Account Officer	<i>Jitendra</i>
13	Ms. Alka	Student	<i>Alka</i>
14	Ms. Priyanka Tufchi	Alumni	ABSENT





ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Website : www.aryainstitutejpr.com

• Ph.: 0141- 5148801, 5148802, 5148803

• FAX : 01426-510040

Action Taken Report of Internal Quality Assurance Cell Meeting held on 08.07.2013

S. No.	Agenda	Action Taken
1.	Quality of academic curriculum, teaching methodology and other co curricular and extracurricular activities	Reviewed and Confirmed
2.	Assessment of Attainment of Course Outcomes	Reviewed and Confirmed
3.	Research Projects, Funds, Publications, and future Plan	Reviewed and Ongoing
4.	Remedial measures for the feedback received from all stake holders	Reviewed and Confirmed

