



# ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan / RTU)

• S.P.- 40, Kukas Industrial Area (RIICO) Jaipur - 302028

• Ph.: 0141-5148801, 5148802, 5148803

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• Approved by AICTE, New Delhi

• Website : [www.aryainstitutejpr.com](http://www.aryainstitutejpr.com)

• Toll Free No. : 1800-102-1044

Ref: AIET/IQAC/2019/2

Date: 5 July, 2019

## Meeting Notice

### Internal Quality Assurance Cell (IQAC)

This is to kindly inform all the members of IQAC committee that the IQAC meeting is scheduled as per the following details:-

Date : 9 July 2019

Time : 2.00 PM

Place:- AIET Board room

The Agenda of the meeting will be as follows:-

- To take the follow up of the previous IQAC meeting and the points discussed.
- Review of NAAC peer team report.
- Planning and Coordination of the academic calendar for AY 2019-20
- Planning for NBA Accreditation for computer science engineering department.
- To plan various RTU sponsored academic activities like seminar & workshops
- To Setup Startup Incubation Centre and Infrastructure advancement for academics activeness and upliftment.

You are requested to please confirm your presence to your concern HOD and we look forward for valuable additions from your end.

Cc :

President - AIET

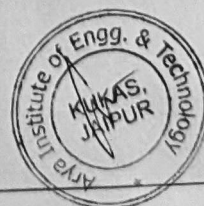
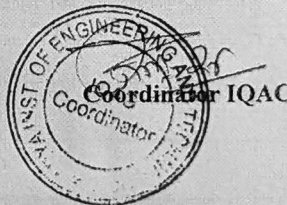
Director - AIET

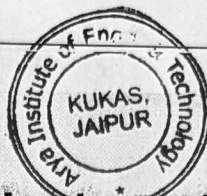
Principal -AIET

All HODs

Record file

IQAC Master file.





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AIET/IQAC/2019/20/M

Date: 11 July, 2019

### MINUTES OF MEETING

Minutes of the Internal Quality Assurance Cell (IQAC) meeting is made to address the decisions which were taken out of the agenda discussed in the meeting which was held on 9 July 2019 in the presence of following members:-

1. Dr Yogesh Bhomia – Convener
2. Dr Arvind Agarwal – President, AIET
3. Mr Aditya Kukkar - Member
4. Mr Suresh Kumar Sharma - Member
5. Dr Surendra Sharma - Member
6. Ms Nimisha Verma - Alumni
7. Mr Manish Choubisa- Member
8. Dr Indu Gupta- Member
9. Mr Pramod Sharma- Member
10. Mr Shubham Mahajan- Member
11. Mr Kshitiz Agarwal- Member
12. Mr Sandeep Jhamb- Member
13. Mr Pawan Sen- Member
14. Mr Jitendra Prajapat- Member
15. Mr Keshav Parashar - Alumni

IQAC Coordinator welcomed the members.

#### AGENDA ITEMS

**Agenda Item 1- To take the follow up of the previous IQAC meeting and the points discussed.**

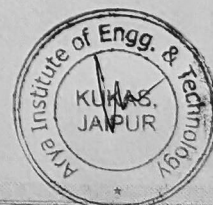
The committee has discussed in detail about the development and progress of work attains to achieve the previous IQAC meeting Agendas.

**Agenda Item 2- Review of NAAC peer team report**

After successful completion of NAAC Visit in the institution the peer committee has reviewed various the short comings found during the visit.

**Agenda Item 3- Planning and Coordination of the academic calendar for AY 2019-20**

The committee have discussed planning and execution of the academic activities for AY 2019-20.







**Agenda Item 4- Planning for NBA Accreditation for computer science engineering department.**

The committee has discussed to start the work for NBA accreditation for Computer Science Engineering department. The brief presentation was also given by the CS - HOD for the records.

**Agenda Item 5- To plan various RTU sponsored academic activities like seminar & workshops**

The committee have discussed and planned to organize various seminars and workshops sponsored by Rajasthan Technical University, Kota also Principal AIET have instructed all the departments to encourage faculties and student to actively participate in Research Paper Presentations.

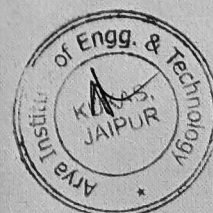
**Agenda Item 6- To Setup Startup Incubation Centre and Infrastructure advancement for academics activeness and upliftment.**

The committee has drafted blue print to setup MSME Incubation Centre and variety of activities under the same. Also planned to setup new Audio Video Studio for creating online video resume and digital content.

Meeting was later summarized by the note of principal and the points needed to be taken in concern and to be discussed in the follow-up meeting for IQAC.



  
Principal





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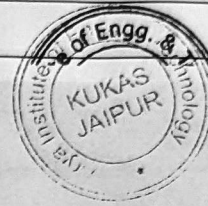
Meeting of the IQAC Committee members was held on 9 July 2019, at 2.00 p.m., in AIET Board Room.

Following IQAC members were present:-

S. No.	Name of Member	Department	Position	Signature
1	Dr Yogesh Bhomia	Principal	Member Secretary	<i>[Signature]</i>
2	Dr Arvind Agarwal	President All India Arya Samajis Society for Higher & Technical Education	Management Representative	<i>[Signature]</i>
3	Mr Aditya Kukkar	Director Kukkar Infotech & Dekho Network	Member	<i>[Signature]</i>
4	Mr Suresh Kumar Sharma	Village- Bhanpur Kalan	Member	<i>[Signature]</i>
5	Dr Surendra Sharma	Director Arya Institute of Engg. & Technology	IQAC Coordinator	<i>[Signature]</i>
6	Keshav Parashar	Student	Member	<i>[Signature]</i>
7	Ms Nimisha Verma	Alumni	Member	<i>[Signature]</i>
8	Mr. Manish Choubisa	Dy. HOD, Department of CSE	Member	<i>[Signature]</i>
9	Dr Indu Gupta	HOD, Department of First Year	Member	<i>[Signature]</i>
10	Mr Pramod Sharma	Assistant Professor, Department of CSE	Member	<i>[Signature]</i>
11	Mr Shubham Mahajan	Head, Training & Placement Cell	Member	<i>[Signature]</i>
12	Mr Kshitiz Agarwal	Assistant Professor, Department of ECE	Member	<i>[Signature]</i>
13	Mr Sandeep Jhamb	Associate Professor & Head, Mechanical Engg.	Member	<i>[Signature]</i>
14	Mr Pawan Sen	Assistant Professor, Department of CSE	Member	<i>[Signature]</i>
15	Mr Pushpendra Foujdar	Assistant Professor, Department of EE	Member	<i>[Signature]</i>
16	Mr Jitendra Prajapat	Sr. Accounts Officer	Member	Absent <i>[Signature]</i>







**Action Taken Report of Internal Quality Assurance Cell Meeting held on  
09.07.2019**

S. No.	Agenda	Action Taken
1.	Planning for Academic Activities for AY 2019-20	Reviewed and Confirmed
2.	Planning for NBA Accreditation of CSE Dept.	Reviewed and Confirmed
3.	Planning of RTU Sponsored Seminar, Workshops	Reviewed and Confirmed
4.	Setup of MSME Incubation Centre & New Audio Video Studio	Processing

