



ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044

Ref: AIET/IQAC/2021-2022/

Date: 18-01-2022

MEETING NOTICE

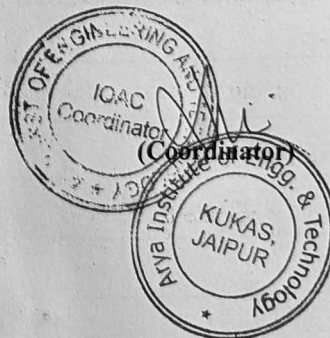
This is to inform all the members of **Internal Quality Assurance Committee** that the meeting of the Internal Quality Assurance Committee will be held on **22 January 2022 at 2:00 P.M.** in Board Room. The agenda of the meeting shall as follow:

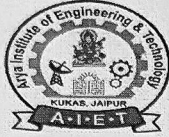
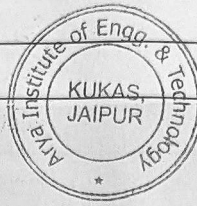
1. To confirm the minutes of last meeting.
2. To submit NBA SAR after updates if required in month of January 2022.
3. To review the quality of academic curriculum, teaching methodology and other co-curricular and extra-curricular activities commensurate with Vision, Mission and quality policy of the institute.
4. To examine and take remedial measures if any for the feedback received from all stake holders i.e., Students, Alumni, Employers and Parents.
5. Identify best practices in AIET and promote the activities for securing excellence

Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussions if any during the meeting

Copy to:

1. All members
2. HOD of all Departments





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AIET/IQAC/2021-2022/M/

Date: 25-01-2022

MINUTES OF MEETING

Meeting of Internal Quality Assurance Committee was held on **22 January 2022** in the Board Room of ARYA Institute of Engineering & Technology to chalk out various academic and other activities in AIET for odd Academic Semester session of Year 2021-22.

Members Present

1. Dr. Himanshu Arora
2. Dr. Arvind Agarwal
3. Mr. Aditya Kukar
4. Mr. Suresh Kumar Sharma
5. Dr. Surendra Sharma
6. Dr. Manish Kumar
7. Dr. Pramod Sharma
8. Mr. Kshitiz Agarwal
9. Mr. Sandeep Jhamb
10. Mr. Pawan Sen
11. Dr. Indu Gupta
12. Mr. Jitendra Prajapat
13. Mr. Shubham Mahajan
14. Mr. Ravindra Singh Maan

Members Absent

1. Ms. Nimisha Verma
2. Mr. Ravindra Singh Maan
3. Mr. Keshav Parashar

The coordinator of IQAC Committee welcomed the members.

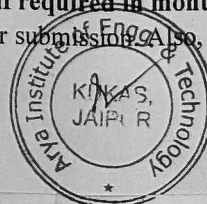
AGENDA ITEMS

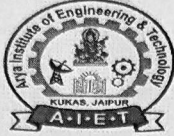
Agenda item 1 – To confirm the minutes of last meeting.

The minutes of the said Meeting of the Internal Quality Assurance Committee were discussed and found to be in order and hence confirmed.

Agenda item 2–To submit NBA SAR after updates if required in month of January 2022

The committee reviewed the SAR for submission to NBA. Also, committee suggested some modification.





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Agenda item 3 –To review the quality of academic curriculum, teaching methodology and other co-curricular and extra-curricular activities commensurate with Vision, Mission and quality policy of the institute.

The committee reviewed the academic Calendar for even Semester B. Tech/ M. Tech Courses circulated by RTU on its website. Heads of Department and members of Extracurricular Committee were also associated in the discussions to incorporate their tentative schedules of various activities during the session. After compiling information, the chairman of the committee suggested academic committee to prepare a tentative overall Academic calendar for even Semester 2021-22 was finalized for circulation to departments for their feedback if any. HODs were advised to prepare their subject wise time table and lecture plan accordingly.

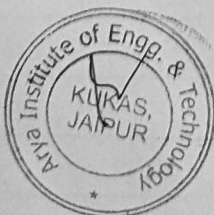
Agenda Item 4 -- To examine and take remedial measures if any for the feedback received from all stake holders i.e., Students, Alumni, Employers and parents

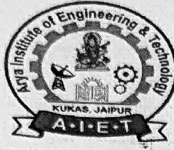
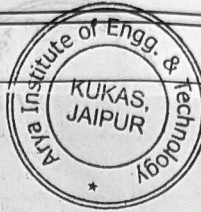
It was noted that student satisfaction feedback system is available on college website where the students/ employers and parents can provide feedback on the academic curriculum, syllabus and other courses/ activities of the college in a transparent and fearless way. It was observed that all the stake holders were by and large, satisfied with the facilities provided in the college. Never the less, college always remains in pursuit of improvements for the larger benefit of the students and in fulfilment of our vision/ mission.

Agenda Item 5: Identify best practices in AIET and promote the activities for securing excellence

IQAC was confident that the practice of developing digital notes on all the subjects prescribed by RTU and uploading them on college website as **Arya Notes** for larger and comprehensive benefit of both slow learners and fast learner, is unique and one of the best practices being adopted in AIET. All the faculty members are advised to ensure proper quality and accuracy of the notes and to arrange for necessary updates should any discrepancy is pointed out by any stakeholder.

Additionally, it was gathered that the students of Computer science & Engineering as well Electrical Engineering are largely interested in working on





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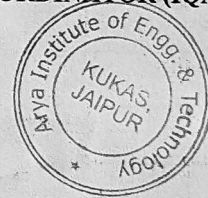
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Applications of Microprocessors/ controllers, Mechatronics and Artificial Intelligence as curriculum enrichment. The institute has been working on manufacture of miniature Printed Circuit Boards using conventional Mechanical and chemical processes. The IQAC in association with research cell should endeavour to develop **PCB manufacturing** in AIET using State-of-the-art technique of **SMT i.e. Surface Mounting Technology** for fast and efficient production of PCBs which could further be used in production of LED, Robotic Arms and Line followers and drones. PCB manufacturing together with Robotic lab could be other best practice and the lab, a centre of Excellence.


COORDINATOR (IQAC)



Copy to:

1. All members
2. HOD of all Departments





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Attendance Sheet

Meeting of IQAC committee was held on 22 Jan 2022 at 2 PM in board room, AIET.

Following members were present:

S. No.	Name of Members	Department	Position	Signature
1	Dr. Himanshu Arora	Principal and Professor, Dept of CSE	Member Secretary	
2	Dr. Arvind Agarwal	President, All India Arya Samajis Society for Higher & Technical Education	Management Representative	
3	Mr. Aditya Kukkar	Director, Kukkar Infotech & Dekho Network	Member	
4	Mr. Suresh Kumar Sharma	Village-Bhanpur Kalan		
5	Dr. Surendra Sharma	Director	Member	
6	Mr. Shubham Mahajan	Head, Training & Placement Cell	Member	
7	Dr. Manish Kumar	HOD, Department of CSE	Member	
8	Mr. Sandeep Jhamb	Associate Professor & Head, Mechanical Engineering	Member	
9	Mr. Kshitiz Agarwal	Assistant Professor, Department of ECE	IQAC coordinator	
10	Mr. Ravindra Singh Maan	Assistant Professor, Electrical Engineering	Member	
11	Dr. Pramod Sharma	Associate Professor, Department of CSE	Member	
12	Mr. Pawan Sen	Assistant Professor, Computer Science and Engineering	Member	
13	Dr. Indu Gupta	Department of First Year	Member	
14	Mr. Jitendra Prajapat	Sr. Account Officer	Member	
15	Mr. Keshav Parashar	Student	Member	NOT PRESENT
16	Ms. Nimisha Verma		Member	NOT PRESENT



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Action Taken Report of Internal Quality Assurance Cell Meeting held on 22.01.2022

S. No.	Agenda	Action Taken
1.	Quality of academic curriculum, teaching methodology and other co-curricular and extra-curricular activities	Reviewed
2.	Remedial measures if any for the feedback received from all stakeholders	Reviewed and Confirmed

