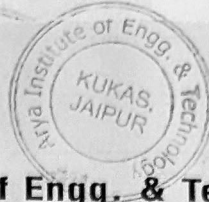


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Ref: AIET/IQAC/2021-2022/

Date: 19-03-2022

MEETING NOTICE

This is to inform all the members of **Internal Quality Assurance Committee** that the meeting of the Internal Quality Assurance Committee will be held on **22 March 2022 at 12:30 P.M.** in Board Room. The agenda of the meeting shall as follow:

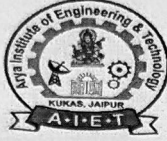
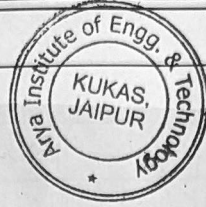
1. To confirm the minutes of last meeting.
2. To discuss the work progress for NBA visit.
3. To review and complete AQAR of Academic Year 2020-21.
4. To review and complete AQAR of Academic Year 2018-19.

Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussions if any during the meeting

Copy to:

1. All members
2. HOD of all Departments





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AIET/IQAC/2021-2022/M/

Date: 23-03-2022

MINUTES OF MEETING

Meeting of Internal Quality Assurance Committee was held on 22 March 2022 in the Board Room of ARYA Institute of Engineering & Technology to chalk out various academic and other activities in AIET for odd Academic Semester session of Year 2021-22.

Members Present

1. Dr. Himanshu Arora
2. Dr. Arvind Agarwal
3. Mr. Aditya Kukar
4. Dr. Surendra Sharma
5. Dr. Manish Kumar
6. Dr. Pramod Sharma
7. Mr. Kshitiz Agarwal
8. Mr. Sandeep Jhamb
9. Dr. Indu Gupta
10. Mr. Jitendra Prajapat
11. Mr. Shubham Mahajan
12. Mr. Pawan Sen
13. Mr. Ravindra Singh Maan.

Members Absent

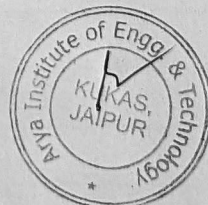
1. Ms. Nimisha Verma
2. ~~Mr. Ravindra Singh Maan~~
3. Mr. Suresh Kumar Sharma
4. Mr. Keshav Parashar
5. ~~Mr. Pawan Sen~~

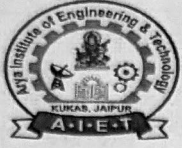
The coordinator of IQAC Committee welcomed the members.

AGENDA ITEMS

Agenda item 1 – To confirm the minutes and action taken report of last meeting.

The minutes of and action taken report of the said Meeting of the Internal Quality Assurance Committee were discussed and found to be in order and hence confirmed.





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Agenda item 2–To discuss the work progress for NBA visit.

- The committee discussed the checklist for parameters as per the NBA guidelines (TIER-2).
- Individual review of files as per the parameters along with the faculty who prepared the files.
- Identified the gaps as per the standards and measures to cover the gaps were discussed.

Agenda item 3–To review and complete AQAR of Academic Year 2020-21.

As the college accredited with NAAC, the committee decided to prepare and review AQAR report for academic year 2020-21.

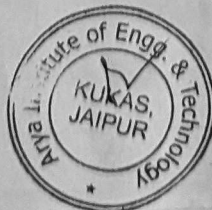
Agenda item 4–To review and complete AQAR of Academic Year 2018-19.

As the college accredited with NAAC, the committee decided to prepare and review AQAR report for academic year 2018-19.

Copy to:

1. All members
2. HOD of all Departments

COORDINATOR (AQAR)





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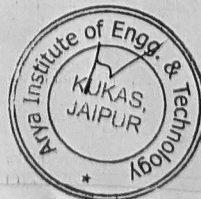
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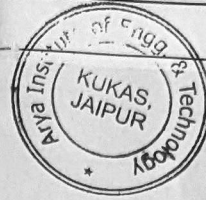
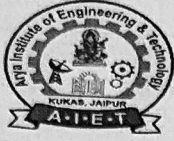
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Attendance Sheet

Meeting of IQAC committee was held on 22 March 2022 at 12:30 PM in board room, AIET.

S. No.	Name of Members	Department	Position	Signature
1	Dr. Himanshu Arora	Principal and Professor, Dept of CSE	Member Secretary	
2	Dr. Arvind Agarwal	President, All India Arya Samajis Society for Higher & Technical Education	Management Representative	
3	Mr. Aditya Kukkar	Director, Kukkar Infotech & Dekho Network	Member	
4	Mr. Suresh Kumar Sharma	Village-Bhanpur Kalan		NOT present.
5	Dr. Surendra Sharma	Director	Member	
6	Mr. Shubham Mahajan	Head, Training & Placement Cell	Member	
7	Dr. Manish Kumar	HOD, Department of CSE	Member	
8	Mr. Sandeep Jhamb	Associate Professor & Head, Mechanical Engineering	Member	
9	Mr. Kshitiz Agarwal	Assistant Professor, Department of ECE	IQAC coordinator	
10	Mr. Ravindra Singh Maan	Assistant Professor, Electrical Engineering	Member	
11	Dr. Pramod Sharma	Associate Professor, Department of CSE	Member	
12	Mr. Pawan Sen	Assistant Professor, Computer Science and Engineering	Member	
13	Dr. Indu Gupta	Department of First Year	Member	
14	Mr. Jitendra Prajapat	Sr. Account Officer	Member	
15	Mr. Keshav Parashar	Student	Member	
16	Ms. Nimisha Verma	Alumni	Member	NOT PRESENT
				NOT PRESENT





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Action Taken Report of Internal Quality Assurance Cell Meeting held on ~~22.03.2021~~

S. No.	Agenda	Action Taken
1.	Assessment of Attainment of Course Outcomes	Reviewed
2.	Review of Code of Conduct and Code of Ethics	Reviewed and Confirmed
3	Planning & Coordination of AY	Reviewed and Confirmed
4	Review of Students Feedback	Reviewed and Confirmed

