



ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com

• FAX : 01426-510040

Ref: AIET/IQAC/2022-23/01

Date : 20-07-2022

MEETING NOTICE

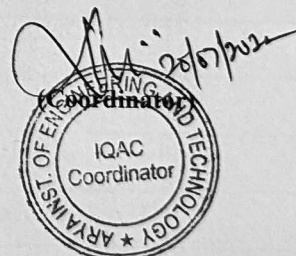
This is to inform all the members of **IQAC (Internal Quality Assurance Committee)** that the Meeting of the IQAC will be held on **27th July 2022 at 11:00 A.M.** in Board Room. The agenda of the meeting shall as follow :

1. To confirm the minutes of last meeting.
2. To review the preparation of proposed visit by RTU, Kota for the Centre of Excellence in Electrical Vehicle.
3. To review of submission of NAAC AQAR for the Session 2021-22.
4. To review of submission of QIV Parameters for Rank Assessment by RTU for the Session 2021-22.
5. To plan various Academic Activities like FDP, Seminar, Workshop and International Conference.
6. To review Placement Activities & Statistics.
7. Review functioning of various Committees overlooking Students / Faculty activities.
8. To review the quality of academic curriculum, teaching methodology and other co-curricular and extra-curricular activities commensurate with Vision, Mission and quality policy of the institute.
9. To examine and take remedial measures if any for the feedback received from all stake holders i.e., Students, Alumni, Employers and Parents.

Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussions if any during the meeting

Copy to :

1. All Members
2. HOD of all Departments





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AIET/IQAC/2022-23/M/ 01

Date : 28-07-2022

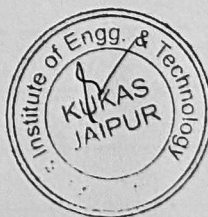
MINUTES OF MEETING

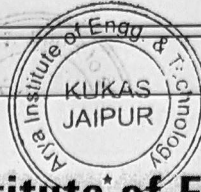
Meeting of the **IQAC (Internal Quality Assurance Committee)** was held on **27th July, 2022** in the Board Room of ARYA Institute of Engineering & Technology to chalk out various academic and other activities in AIET for odd Academic Semester session of Year 2022-23.

Members Present :

01. Dr. Himanshu Arora
02. Dr. Arvind Agarwal
03. Dr. Surendra Sharma
04. Ms. Disha Sachdeva
05. Dr. Tanuj Manglani
06. Mr. Kshitiz Agarwal
07. Ms. Shilpi Mishra
08. Dr. Manish Mukhija
09. Dr. Pramod Sharma
10. Ms. Ankita Jain Mehta
11. Mr. Sandeep Jhamb
12. Mr. Chirag Arora
13. Mr. Kapil Karadia
14. Ms. Indu Gupta
15. Mr. Pawan Sen
16. Mr. Ankit Agarwal
17. Mr. Jitendra Prajapat
18. Mr. Shubham Mahajan

The Coordinator of IQAC welcomed all the members.





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AGENDA ITEMS

AGENDA - 01 :

To confirm the minutes of last meeting.

The minutes of the said Meeting of the IQAC were discussed and found to be in order and hence confirmed.

AGENDA - 02 :

Review the preparation of proposed visit by RTU, Kota for the Centre of Excellence Laboratory (Electrical Vehicle).

The Member Secretary visited the Centre of Excellence Laboratory (Electrical Vehicle) and also reviewed the setup and the functioning of the laboratory for the proposed visit by Rajasthan Technical University (RTU), Kota.

AGENDA - 03 :

To review of submission of NAAC AQAR for the Session 2021-22.

The Committee has decided and instructed all the HODs to arrange their Departmental Data of the Session 2021-22, which is proposed to be furnish towards AQAR 2021-22 on NAAC Portal by December, 2022.

AGENDA - 04 :

To review of submission of QIV Parameters for Rank Assessment by RTU for the Session 2022-23.

The Committee has decided and instructed all HODs to arrange respective data, which is required for the submission of QIV Parameters for Rank Assessment organized by RTU, Kota for the Session 2022-23.

AGENDA - 05 :

To plan various Academic Activities like FDP, Seminar, Workshop and International Conference.





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The Committee have discussed and asked all the department to plan Academic Activities like FDP, Seminars, Workshops & Conferences and submit tentative departmental activity calendar and plan smooth execution of the same.

AGENDA - 06

To review Placement Activities & Statistics.

The Committee has decided and instructed the Training & Placement Officer to present the placement statistics and department wise distribution of placements. Also asked to arrange a tentative plan of On-Campus Placement Drives for the Session 2022-23.

AGENDA - 07

Review functioning of various Committees overlooking Students / Faculty activities.

Academic, Research, Library, Career Guidance & Extracurricular Committees etc. shall function in close association of IQAC to achieve better result with mutual coordination with each other.

AGENDA - 08

To review the quality of academic curriculum, teaching methodology and other co-curricular and extra-curricular activities commensurate with Vision, Mission and quality policy of the institute.

The Coordinator has planned the Institutional Academic Calendar as per the RTU (Rajasthan Technical University) schedule and HODs were advised to prepare their subject wise time table and lecture plan accordingly.

AGENDA - 09

To examine and take remedial measures if any for the feedback received from all stake holders i.e., Students, Alumni, Employers and Parents.

It was noted that student satisfaction feedback system is available on college website where the students / employers and parents can provide feedback on the academic curriculum, syllabus and other courses / activities of the college in a transparent and fearless way. It was observed that all the stake holders were by and large, satisfied with the facilities provided in the college. Never the





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less, college always remains in pursuit of improvements for the larger benefit of the students and in fulfilment of our vision / mission.

The meeting ended with formal vote of thanks to Chair.


COORDINATOR (IQAC)



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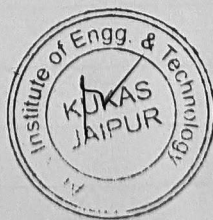
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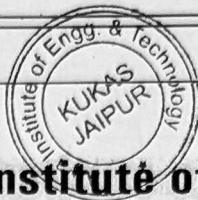
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Attendance Sheet (27-07-2022)

S.No.	Name of Member	Designation	Signature
01.	Dr. Himanshu Arora	Principal	
02.	Dr. Arvind Agarwal	Management Representative	
03.	Mr. Aditya Kukkar	Industry Rep.	NOT PRESENT
04.	Mr. Suresh Kr Sharma	Nominee from Local Society	NOT PRESENT
05.	Dr. Surendra Sharma	Director	
06.	Ms. Disha Sachdeva	Student	
07.	Mr. Keshav Parashar	Alumni Representative	NOT PRESENT
08.	Dr. Tanuj Manglani	Teaching Faculty	
09.	Mr. Kshitiz Agarwal	IGAC coordinator	
10.	Dr. Manish Mukhija	Teaching Faculty	
11.	Ms. Shilpi Mishra	Teaching Faculty	
12.	Dr. Pramod Sharma	Teaching Faculty	
13.	Ms. Ankita Jain Mehta	Teaching Faculty	
14.	Mr. Sandeep Jhamb	Teaching Faculty	
15.	Mr. Chirag Arora	Teaching Faculty	
16.	Mr. Kapil Karadia	Teaching Faculty	
17.	Dr. Indu Gupta	Teaching Faculty	
18.	Mr. Pawan Sen	Teaching Faculty	
19.	Mr. Ankit Agarwal	Teaching Faculty	
20.	Mr. Jitendra Prajapat	Non Teaching	
21.	Mr. Shubham Mahajan	member	





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Action Taken Report of Internal Quality Assurance Cell Meeting held on

27.07.2022

S.No.	Agenda	Action Taken
01.	To review the preparation of proposed visit by RTU, Kota for the Centre of Excellence in Electrical Vehicle.	Reviewed
02.	To review of submission of QIV Parameters for Rank Assessment by RTU for the Session 2021-22.	Reviewed and Confirmed
03.	To plan various Academic Activities like FDP, Seminar, Workshop and International Conference.	Submitted
04.	To review Placement Activities & Statistics.	Reviewed
05.	Review functioning of various Committees overlooking Students / Faculty activities.	Reviewed
06.	To review the quality of academic curriculum, teaching methodology and other co-curricular and extra-curricular activities commensurate with Vision, Mission and quality policy of the institute.	Reviewed

