



ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044

Ref: AIET/IQAC/2022-23/03

Date : 06-03-2023

MEETING NOTICE

This is to inform all the members of **IQAC (Internal Quality Assurance Committee)** that the Meeting of the IQAC will be held on **13th March, 2023** at **12:30 P.M.** in Board Room.

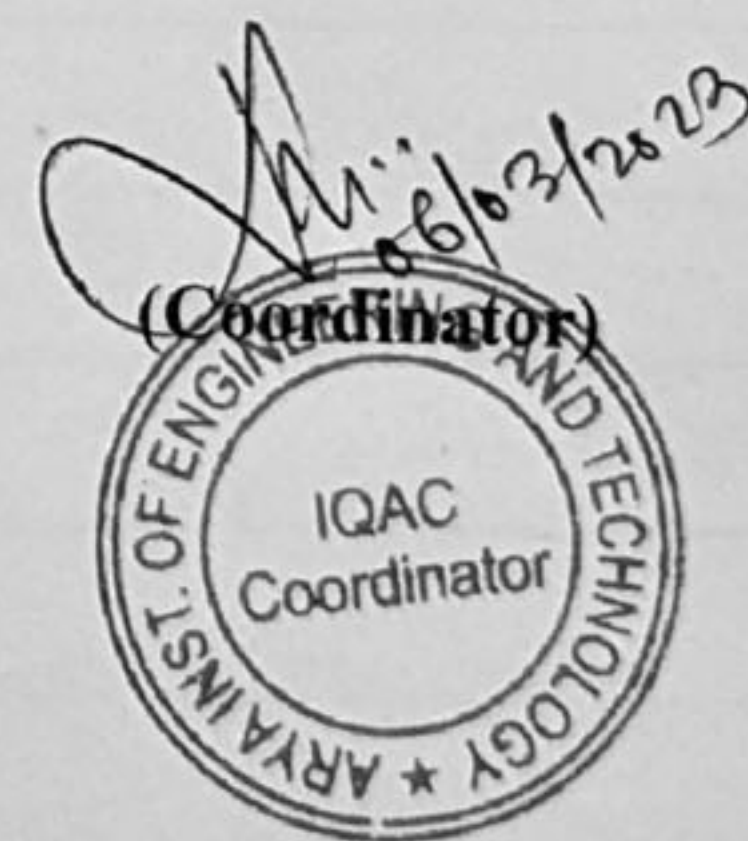
The agenda of the meeting shall as follow :

01. To confirm the Minutes of last Meeting.
02. To reviews the Academic Performance of the College.
03. To recruit Teaching and Non-Teaching Staff.
04. To Present Placement Activities & its Report.
05. To plan Industrial Visits for Students.
06. To plan Activities under Centre of Excellence.
07. To plan AIET Hackathon-2023.
08. To discuss Commencement of Even Semester Classes.
09. To present the Action Taken Report of the Feedback.
10. Any other matter by permission.

Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussions if any during the meeting

Copy to :

- All Members
- HOD of all Departments





ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044

AIET/IQAC/2022-23/M/03

Date : 15-03-2023

MINUTES OF MEETING

Meeting of the **IQAC (Internal Quality Assurance Committee)** was held on **13th March, 2023** in the Board Room of ARYA Institute of Engineering & Technology to chalk out various academic and other activities in AIET for Odd Academic Semester Session of Year 2022-23.

Members Present :

01. Dr. Himanshu Arora
02. Dr. Arvind Agarwal
03. Mr. Aditya Kukkar
04. Mr. Mukesh Jangid
05. Dr. Surendra Sharma
06. Ms. Disha Sachdeva
07. Mr. Keshav Parashar
08. Mr. Pawan Sen
09. Ms. Shilpi Mishra
10. Dr. Pramod Sharma
11. Mr. Sandeep Jhamb
12. Mr. Chirag Arora
13. Mr. Kapil Karadia
14. Dr. Indu Gupta
15. Mr. Ankit Agarwal
16. Mr. Jitendra Prajapat
17. Mr. Shubham Mahajan
18. Mr. Kshitiz Agarwal

The Coordinator of IQAC welcomed all the members.

AGENDA ITEMS

AGENDA – 01

To confirm the Minutes of last Meeting.

The minutes of the said Meeting of the IQAC were discussed and found to be in order and hence confirmed.





ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044

AGENDA - 02

To reviews the Academic Performance of the College.

The IQAC Coordinator has submitted the Academic Performance of the College for the last session before the members and requested for suggestion(s), if any. The Members has appreciated the academic performance of the college as **15 Students Secured Merits in University Exams** and has suggested keep it up in the same way. It has been also decided to felicitate these University Merit Holder Students on the upcoming Graduation Day.

AGENDA - 03

To Recruit Teaching and Non-Teaching Staff.

During the meeting, the IQAC Coordinator addressed the agenda for the vacant positions of Teaching and Non-Teaching Staff in the departments. The IQAC Coordinator instructed the Recruitment Committee to conduct a thorough review of these vacant positions across the departments. Further he advised to initiate the Recruitment Process for the Session 2023-24 to ensure the smooth functioning of the institution.

AGENDA - 04

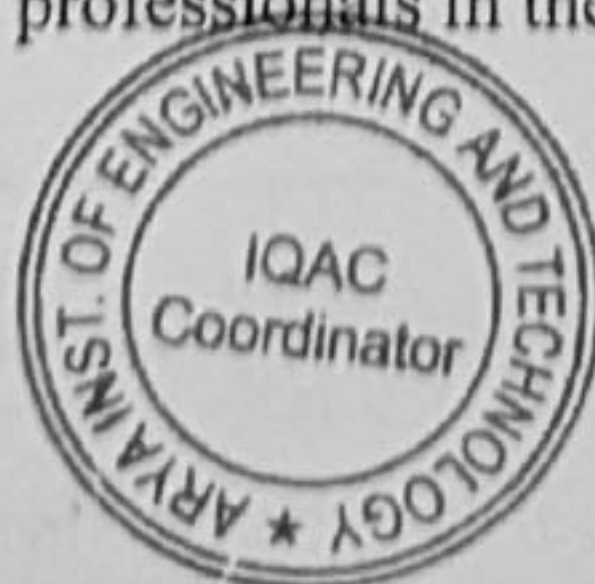
To Present Placement Activities & its Report.

Mr. Shubham Mahajan has put up the complete record of Training and Placement Department and has informed the members regarding companies visited the campus for placement of our students. All the placement data has been shown to the members and it has been decided that more efforts should be made for our students. Some major decision has been taken unanimously to strengthen the T&P Department.

AGENDA - 05

To plan Industrial Visits for Students.

During the meeting IQAC Coordinator instructed to plan and organized Industrial Visits for 3rd Year Students. Further he informed that such visits are an essential aspect of their education, providing them with practical exposure to real-world industry settings. By visiting industrial facilities and companies, students can gain valuable insights into various industries, witness the application of theoretical knowledge in practice, and understand the day-to-day operations and challenges faced by professionals in their respective fields.



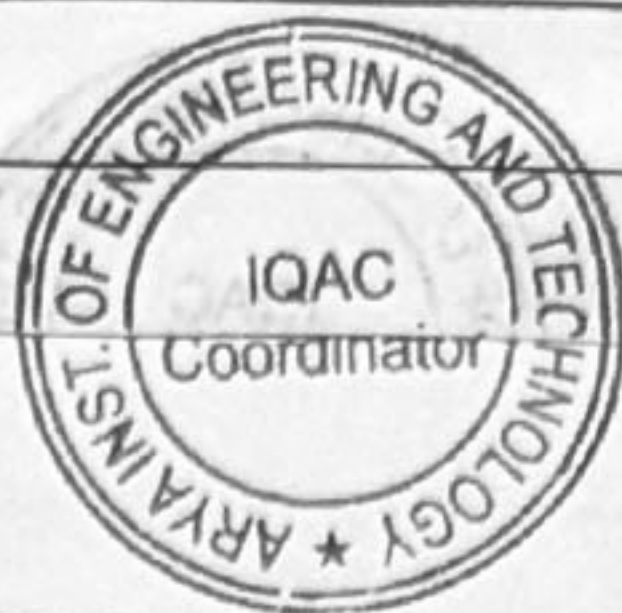


ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044



AGENDA – 06

To plan Activities under Centre of Excellence.

It has been discussed that the Institute is planning to organize various activities under Centre of Excellence (COE). Thereafter, Dr. Pramod Sharma has briefed the activity report under COE of Artificial Intelligence & Robotics and Electrical Vehicle.

AGENDA – 07

To plan AIET Hackathon-2023.

During the meeting, there was an extensive discussion about the planning of the proposed AIET Hackathon-2023 "Hack-a-Mania", which is a 30 hours long event themed on "AI / MI, Blockchain, IoT & Robotics." Thereafter it has been instructed to the department to do the necessary arrangements for the success of the event. The main objective of this hackathon is to provide a platform for students, researchers, and enthusiasts to showcase their skills, creativity, and problem-solving abilities in cutting-edge technology domains.

AGENDA – 08

To discuss Commencement of Even Semester Classes.

During the meeting, the commencement of even semester classes was discussed. The IQAC Coordinator directed the Academic Committee to prepare a detailed schedule before the commencement of the 2nd semester classes. The coordinator reviewed the progression of ongoing 4th, 6th & 8th Semester Classes as well.

AGENDA – 09

To present the Action Taken Report of the Feedback.

Academic Committee presented the Action Taken Report based on the Feedback collected from the Students. Subsequently IQAC Coordinator reviewed the report and acknowledged that the Advanced and Slow Learners were identified on the basis of Result Analysis and Feedback Collected by the students. In the response respective departments arranged the Motivational / Guidance Session for Advanced Learners and Remedial Classes for Slow Learners to address their subject related issues and improve the performance.





ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044

The meeting ended with formal vote of thanks to Chair.

Copy to :

- All Members
- HOD of all Departments

COORDINATOR (IQAC)





ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044

Attendance Sheet (13-03-2023)

S.No.	Name of Member	Designation	Signature
01.	Dr. Himanshu Arora	Member Secretary	
02.	Dr. Arvind Agarwal	Management Representative	
03.	Mr. Aditya Kukkar	Member	
04.	Mr. Mukesh Jangid	Member	
05.	Dr. Surendra Sharma	Member	
06.	Ms. Disha Sachdeva	Member	
07.	Mr. Keshav Parashar	Member	
08.	Mr. Pawan Sen	Member	
09.	Ms. Shilpi Mishra	Member	
10.	Dr. Pramod Sharma	Member	
11.	Mr. Sandeep Jhamb	Member	
12.	Mr. Chirag Arora	Member	
13.	Mr. Kapil Karadia	Member	
14.	Dr. Indu Gupta	Member	
15.	Mr. Ankit Agarwal	Member	
16.	Mr. Jitendra Prajapat	Member	
17.	Mr. Shubham Mahajan	Member	
18.	Mr. Kshitiz Agarwal	IQAC Coordinator	





ARYA Institute of Engg. & Technology (AIET)

(Affiliated to RTU | Approved by AICTE, New Delhi)

- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820700, 5148801

- www.aryainstitutejpr.com
- Toll Free: 1800 102 1044

Action Taken Report of Internal Quality Assurance Cell

Meeting held on 13.03.2023

S.No.	Agenda	Action Taken
01.	To reviews the Academic Performance of the College.	Reviewed
02.	To recruit Teaching and Non-Teaching Staff.	Ongoing
03.	To Present Placement Activities & its Report.	Presented
04.	To plan Industrial Visits for Students.	Conducted
05.	To plan Activities under Centre of Excellence.	Ongoing
06.	To plan AIET Hackathon-2023.	Conducted
07.	To discuss Commencement of Even Semester Classes.	Conducted
08.	To present the Action Taken Report of the Feedback.	Done

