ARYA College of Engineering (ACE)

Previously Known as Arya Institute of Engineering & Technology (AIET)

(Affiliated to RTU
Approved by AICTE, New Delhi)

- Main Campus, SP-40, RIICO Industrial Area, Delhi Road
  Kukas, Jaipur - 302028 | Tel Ph. 0141-2820700
- www.aryacollegejpr.com
- Toll Free : 1800 102 1044

REAP Code : 1011

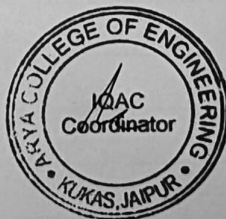Ref: ACE/IQAC/2023-24/04   Date : 05-06-2024

MEETING NOTICE

This is to inform all the members of **IQAC (Internal Quality Assurance Cell)** that the Meeting of the IQAC will be held on **10th June, 2024** at **11:45 A.M.** in Board Room. The agenda of the meeting shall as follow :

01.   To confirm the minutes of last meeting.

02.   Preparation of NAAC Cycle-II Accreditation Visit.

03.   Planning of Campus Recruitment Training (CRT).

04.   Planning of Practical Training / Internship.

05.   Commencement of Odd Semester.

06.   Confirm the Professional Elective Subjects.

07.   Review of Placement Report.

08.   Implementation of New ERP.

09.   Enhance Research Promotion & Grants.

10.   Any other matter by permission.

Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussions if any during the meeting

IQAC COORDINATOR

Copy to :

- All Members
- HOD of all Departments

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ACE/IQAC/2023-24/M/04　　　　　　　　　　Date : 13-06-2024

MINUTES OF MEETING

Meeting of the **IQAC (Internal Quality Assurance Cell)** was held on **10th June, 2024** in the Board Room of ARYA College of Engineering to chalk out various academic and other activities in ACE for Academic Session of Year 2024-25.

Members Present :

01. Dr. Himanshu Arora
02. Dr. Arvind Agarwal
03. Mr. Aditya Kukkar
04. Mr. Mukesh Jangid
05. Dr. Surendra Sharma
06. Mr. Keshav Parashar
07. Mr. Sandeep Jhamb
08. Ms. Shilpi Mishra
09. Dr. Pramod Sharma
10. Mr. Pawan Sen
11. Mr. Chirag Arora
12. Ms. Abha Sharma
13. Mr. Atul Soni
14. Mr. Jitendra Prajapat
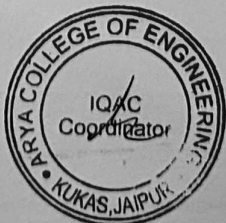15. Dr. Ashutosh Sharma
16. Mr. Kshitiz Agarwal

The IQAC Coordinator welcomed all the members.

AGENDA ITEMS

AGENDA – 01

To confirm the minutes of last meeting.

The minutes of the said Meeting of the IQAC were discussed and found to be in order and hence confirmed.

AGENDA – 02

Preparation of NAAC Cycle-II Accreditation Visit.

The IQAC Coordinator informed all members that the SSR and DVV for NAAC Accreditation Cycle-II have been successfully submitted, and the NAAC Peer Team visit is proposed in a month or two. Thereafter, he advised all HODs to ensure all necessary preparations are completed before the visit.

AGENDA – 03

Planning of Campus Recruitment Training (CRT).

The IQAC Coordinator discussed regarding the planning of comprehensive Campus Recruitment Training (CRT) program and advised T&P Cell to plan a CRT Program for the 2026 batch students. It was emphasized that CRT would help students to align with industry requirements and enhance their placement opportunities. Additionally, he recommended establishing collaborative arrangements to ensure the success of training.

AGENDA – 04

Planning of Practical Training / Internship.

The IQAC Coordinator discussed regarding the upcoming semester-end Practical Training / Internship programs. He instructed all HODs to ensure that students from the 2nd, 4th, & 6th semesters are sent for Practical Training / Internship. Additionally, he emphasized valuable hands-on experience will enhance their practical skills.

AGENDA – 05

Commencement of Odd Semester.

The commencement of odd semester classes was discussed in the meeting. The Chairman directed the Academic Committee to prepare a detailed Institutional Academic Calendar before the commencement of the 1st, 3rd, 5th, & 7th semester classes for the session 2024-25. Additionally, the coordinator advised the HODs to gather and provide all the necessary departmental requirements in advance to ensure a smooth and efficient start to the new semester.

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AGENDA – 07

Confirm the Professional Elective Subject.

IQAC Coordinator directed the Academic Committee to verify and confirm the Professional Elective Subjects for the 6th and 8th Semesters in accordance with the RTU CBCS (Choice Based Credit System) Notice. The subject should be based on Trending Technology, Skill Development & Industry Oriented.

AGENDA – 07

Review of Placement Report.

The TPO presented the Training and Placement Report, detailing the campus placements and technical training programs conducted by the department during the semester. Comprehensive report was shared with the members. After reviewing the report, the members recommended organizing more centralized campus placement drives to further enhance and strengthen the department.
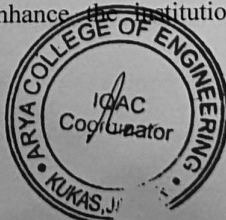
AGENDA – 08

Implementation of New ERP.

The IQAC Coordinator informed the members that the BOG has approved the proposal to upgrade to the new ERP system. He further stated that "Camu" is finalized as new ERP system and departmental module requirements should be shared with the vendor as per requirement. He then advised the HODs to analyze their departmental requirement for the ERP and submit them to the Chairman to ensure all necessary features and functions are incorporated into the same.

AGENDA – 09

Enhance Research Promotion & Grants.

The Chairman advised the HODs to sensitize new faculty members with the Research Promotion & Incentive Policy, encouraging them to actively engage in research activities. Additionally, he emphasized the need to boost consultancy efforts and secure grants from government organizations to further enhance the institution's research capabilities and financial support.

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The meeting ended with formal vote of thanks to Chair.

IQAC COORDINATOR

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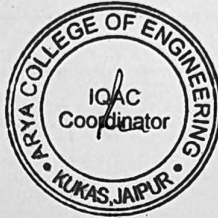 Kukas, Jaipur - 302028 | Tel Ph. 0141-2820700
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Attendance Sheet (10-06-2024)

S.No.	Name of Member	Designation	Signature
01.	Dr. Himanshu Arora	Chairman	
02.	Dr. Arvind Agarwal	Management Representative	
03.	Mr. Aditya Kukkar	Member	
04.	Mr. Mukesh Jangid	Member	
05.	Dr. Surendra Sharma	Member	
06.	Ms. Disha Sachdeva	Member	
07.	Mr. Keshav Parashar	Member	
08.	Mr. Sandeep Jhamb	Member	
09.	Ms. Shilpi Mishra	Member	
10.	Dr. Pramod Sharma	Member	
11.	Mr. Pawan Sen	Member	
12.	Mr. Chirag Arora	Member	
13.	Ms. Abha Sharma	Member	
14.	Mr. Atul Soni	Member	
15.	Mr. Jitendra Prajapat	Member	
16.	Dr. Ashutosh Sharma	Member	
17.	Mr. Kshitiz Agarwal	IQAC Coordinator	